



## EcoWomen Board Member Description 2025

### About EcoWomen

EcoWomen is a volunteer-run 501(c)(3) nonprofit committed to inspiring and empowering women+ to become leaders for the environmental community through educational and professional development opportunities. We value meaningful connections within a diverse and inclusive community to cultivate a more respectful and nurturing society.

EcoWomen got its start over 20 years ago with a local chapter in Washington, D.C. We are very excited to be entering a new phase as an organization as we prepare to launch our national membership, and we are looking for new Board Members to help us in this next stage!

EcoWomen Board Members serve a two-year term and are eligible for re-appointment. Board meetings are held for one hour on a bi-weekly basis. Board members are expected to dedicate approximately 6-8 hours/ month to EcoWomen activities. Please note that service on EcoWomen's Board of Directors is without remuneration.

For more information about our organization, please visit our website at [www.ecowomen.org](http://www.ecowomen.org).

### Position

The Board of Directors supports the work of EcoWomen and provides mission-based leadership and strategic governance. EcoWomen is a non-profit run entirely by volunteers, which makes our Board leadership and involvement both critical and necessary.

We are currently seeking Board Members with the following expertise:

- Fundraising and grant administration
  - Lead on managing our grants and reporting, as well as seeking out additional funding opportunities
- Social media and communications
  - Shape our voice and expand our visibility and engagement through social media posts and other content creation
- IT and tech support
  - Manage the growth of our digital platforms, update our website, and provide other IT assistance, as needed
- Community engagement
  - Launch and grow our national membership and its platform, and develop meaningful partnerships and collaborations
- Finance
  - Monitor and oversee our finances and undertake financial reporting as needed

## **General Responsibilities**

- Attend and prepare for all Board meetings
- Contribute to implementing EcoWomen's strategic plan and evaluating the organization's impact and effectiveness in carrying out its mission
- Review and provide input on EcoWomen's budget and reports
- Provide guidance, oversight, and support to EcoWomen members and chapters
- Identify and recruit other Board Members
- Represent EcoWomen to stakeholders; act as an ambassador for the organization
- Ensure EcoWomen's commitment to a diverse board that reflects our national community

## **Ideal Qualifications**

Since EcoWomen is entering a new phase and is in a transition period, we seek Board Members who are self-motivated and adaptable, and who are eager to blaze their own trail. In addition, we seek those with:

- An interest in the environmental sector, in supporting women+ in environment, and in furthering EcoWomen's work
- Relevant professional and/or Board and/or lived experience
- Experience and interest in one of the following areas: Fundraising and grant administration; Social media and communications; IT and tech support; Community engagement; Finance
- Demonstrated personal qualities of integrity and reliability
- Strong communication and organizational skills

## **How To Apply**

<https://www.ecowomen.org/leadership-application>

## **Timeline**

Application deadline: December 8

Interviews: December 8-19

Start date: January 2026

We are currently accepting applications for each of the five listed areas until the December 8th deadline so candidates are encouraged to apply as soon as possible. Those selected to move forward will be invited to interview and will then be notified of the decision reached by the Board.

*We greatly appreciate the time and effort that goes into an application and extend our sincere gratitude for your interest in joining us at EcoWomen.*